

Public Service Commission, West Bengal

Important Announcement

'Edit Window' in connection with West Bengal Civil Service (Exe.) etc.

Examination, 2023

(Advt. No. 01/2023)

The 'Edit Window' in connection with the above mentioned examination shall be opened from 05.05.2023 to 11.05.2023 (up to 3:00 p.m.). Applicants intending to edit their Profile (except candidate's name) and/or Application Forms are advised to go through the following instruction carefully before proceeding to edit their Profile and/or Application Forms.

Under no circumstances, application for correction of name will be entertained.

IMPORTANT INSTRUCTIONS REGARDING EDITING OF APPLICATION FORM FOR THIS EXAMINATION

- (i) The Edit Window may be accessed by the applicants by logging into their individual accounts at <https://wbpsc.gov.in> with valid user id and password.
- (ii) The applicants are advised to verify the details provided in the online application form very carefully. They are advised to identify the discrepancies, if any and rectify the same in the "Edit Window". The applicants are particularly advised to obtain a printout of the edited form for future reference.
- (iii) The applicants would be allowed to edit all the fields in the Application Form except Applicant's Name as stated above.
- (iv) The Edit option can be availed during the aforesaid period as and when required. No request for any change would be entertained after clicking of "Submit the Application" button within the above mentioned period. **It may, however, be noted that once 'Submit the application' button is clicked, the system will not allow editing of any field further. 'Submit the Application' button can be clicked only once after all the required fields are filled in properly, duly checked. Applicants are cautioned to be careful in editing the fields before clicking the 'Submit the Application' button.**
- (v) In case of change of category (e.g. from SC/ST to GEN/OBC and/or from PwBD to Non PwBD GEN/OBC) of the applicant in the "Edit Window" and thereby making the applicant liable for payment of fee, the applicant will be allowed to make the payment through the Payment Window from **15.05.2023 to 18.05.2023**. If such payment of fee is not made within the aforesaid period, the edited application will not be considered for the examination.

N.B: The changes made in the "Edit Window" for this examination will not be reflected in the Profile Section of One Time Registration. For making such changes the applicant should follow the Commission's website for necessary updates in this regard.

**** For guidelines regarding "Edit Window" visit the 'Annexure-I' attached to this Notice.**

Kolkata
Dated : 03.05.2023

By order of the Commission.

PUBLIC SERVICE COMMISSION, WEST BENGAL

1) Visit <https://wbpsc.gov.in> and log into your account with valid user id and password. Go to My Applications and click on the 'Edit' button against the advertisement:



Public Service Commission
West Bengal

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Hi, TEST USER ▾

Application Form

My Application(s)

1. Apply for Examination:

Select Advertisement :-

Select Post :-

2. Status of Application

Serial No.	Application Id	Advertisement Name	Post Name	Form Preview	Payment	Status	Edit
1	2300726076	(ADVT. NO. 01/2023) WEST BENGAL CIVIL SERVICE (EXECUTIVE) ETC. EXAMINATION, 2023	WEST BENGAL CIVIL SERVICE (EXECUTIVE) ETC.	View	PAID	APPLIED	Edit
2	2200726051	(ADVT. NO. 11/2022)-ADVERTISEMENT FOR RECRUITMENT TO THE POSTS OF PLANT PATHOLOGIST IN W.B.G.S. UNDER THE FOOD PROCESSING INDUSTRIES & HORTICULTURE, GOVT. OF WB	PLANT PATHOLOGIST	View	NOT PAID	NOT APPLIED	
3	2200726039	LIMITED DEPARTMENTAL EXAMINATION OF ELIGIBLE EMPLOYEES OF THE GOVERNMENT OF WEST BENGAL FOR PROMOTION TO THE POSTS IN THE WEST BENGAL AUDIT AND ACCOUNTS SERVICE, 2022.	LIMITED DEPARTMENTAL EXAM FOR AUDIT AND ACCOUNTS SERVICE, 2022	View	PAID	APPLIED	

2) The pop-up window appears. Read the message carefully and click 'OK' button in the pop-up window:

Application Form

Hi, TEST USER ▾

My Application(s)

1. Apply for Examination:

Select Advertisement :-

Select Post :-

2. Status of Application

Serial No.	Application Id	Advertisement Name	Post Name	Form Preview	Payment	Status	Edit
1	2300726074	(ADVT. NO. 01/2023) WEST BENGAL CIVIL SERVICE (EXECUTIVE) ETC. EXAMINATION, 2023	WEST BENGAL CIVIL SERVICE (EXECUTIVE) ETC.	View	PAID	APPLIED	Edit

Applicants can edit all the fields except Applicant's Name. However, no field can be edited after clicking the 'Submit' button. Applicants should abide by all the instructions as are laid down in the advertisement for this examination. Do you want to continue?

[OK](#) [Cancel](#)

PUBLIC SERVICE COMMISSION, WEST BENGAL

3) Update/rectify the required entries/information.

Public Service Commission West Bengal

Enrollment No. *

Mobile No. of the Applicant *

Email Id *

Name *

Date of Birth * Sex *

Father Name *

Mother Name *

Category * Are you a person with benchmark disability (PWD)? *

Sub Caste * Issue Authority *

Save and Continue

4) Click 'Save and Continue':

Category *	Backward Classes (Category A)	Are you a person with benchmark disability (PWD)? *	Cerebral Palsy
Sub Caste *	BELDAR MUSLIM	Issue Authority *	dddd
Issue District *	Darjeeling	Issue Date *	11/02/2022
Mention if you require the help of a scribe *	No		
Place of Birth *	kolkata	State your Mother Tongue *	HINDI
Do you have ability to read, write and speak in Bengali *	Yes No	Whether you are a Nepali Speaking Person. *	Yes No
Nationality *	Indian By Birth	Were you debarred previously by the Commission from appearing at any examination/selection? *	No

Permanent Address

Address *

State *

District *

Pin *

Mobile No. *

Correspondence Address

☐ Same as Permanent

Address *

State *

District *

Pin *

Mobile No. *

Save and Continue

PUBLIC SERVICE COMMISSION, WEST BENGAL

5) Click 'OK' if you want to save the information provided.

Category *
Sub Caste *
Issue District *
Mention if you require the help of a scribe *
Place of Birth *
Do you have ability to read, write and speak in Bengali *
Nationality *

Backward Classes (Category A)
BELDAR MUSLIM
Darjeeling
No
kolikata
Yes No
Indian By Birth

Are you sure you want to Save?
OK Cancel

disability (PWD)? *
Cerebral Palsy
Is Person with Disabilities?
dddd
11/02/2022
Date of Issue of Certificate.
HINDI
Whether you are a Nepali Speaking Person. *
Yes No
Were you debarred previously by the Commission from appearing at any examination/selection ? *
No

Permanent Address
Address *
State *
District *
Pin *
Mobile No. *

Correspondence Address
☐ Same as Permanent
Address *
State *
District *
Pin *
Mobile No. *

Save and Continue

Activate Windows
Go to Settings to activate Windows.

6) If you want to change the educational qualification details, click 'Edit' in 'CANDIDATE QUALIFICATION DETAILS':

ADVERTISEMENT NAME : (ADVT. NO. 01/2023) WEST BENGAL CIVIL SERVICE (EXECUTIVE) ETC. EXAMINATION, 2023
POST APPLIED FOR : WEST BENGAL CIVIL SERVICE (EXECUTIVE) ETC.

CANDIDATE QUALIFICATION DETAILS

Show 10 entries
Search:

Serial. No	Standard	Examination Name	Board / Council / University	Subject / Stream / Specialization	Year of Passing	Division / Grade / Class	Percentage (convert to % from CGPA if reqd.)	Remarks (If Any)	Action
1	10 th	MADHYAMIK/SECONDARY OR EQUIVALENT	WEST BENGAL BOARD OF SECONDARY EDUCATION	ALL SUBJECTS	2002	1ST CLASS	80	NA	EDIT
2	DIPLOMA	DIPLOMA IN TECHNOLOGY FROM ANY INSTITUTE AFFILIATED BY THE GOVERNMENT	AL FALAH UNIVERSITY, BIHAR	POWERLOOM TECHNOLOGY	2004	THIRD	50		EDIT
3	GRADUATE	B.TECH	AKS UNIVERSITY	3-D ANIMATION & GRAPHICS	2021	SECOND	50		EDIT

Showing 1 to 3 of 3 entries
Previous 1 Next

RESEARCH EXPERIENCE DETAILS
DO YOU HAVE ANY RESEARCH EXPERIENCE? *
NO

WORK EXPERIENCE DETAILS
DO YOU HAVE ANY RELEVANT WORK EXPERIENCE? *
NO

PROCEED

Activate Windows
Go to Settings to activate Windows.

PUBLIC SERVICE COMMISSION, WEST BENGAL

7) Input correct data and click 'Update':

ADVERTISEMENT NAME : (ADVT. NO. 01/2023) WEST BENGAL CIVIL SERVICE
POST APPLIED FOR : WEST BENGAL CIVIL SERVICE (EXECUTIVE) ETC.

Show 10 entries

Serial. No	Standard	Examination Name
1	10 th	MADHYAMIK/SECONDARY OR EQUIVALENT
2	DIPLOMA	DIPLOMA IN TECHNOLOGY FROM INSTITUTE AFFILIATED BY THE GOVERNMENT
3	GRADUATE	B.TECH

Showing 1 to 3 of 3 entries

RESEARCH EXPERIENCE DETAILS

DO YOU HAVE ANY RESEARCH EXPERIENCE? * NO

WORK EXPERIENCE DETAILS

DO YOU HAVE ANY RELEVANT WORK EXPERIENCE? * NO

Edit Qualification

*PLEASE DO NOT USE NUMERIC KEYPAD

STANDARD *

10th

EXAMINATION NAME *

MADHYAMIK/SECONDARY OR EQUIVALENT

BOARD/COUNCIL/UNIVERSITY *

WEST BENGAL BOARD OF SECONDARY EDUCATION

SUBJECT *

ALL SUBJECTS

YEAR OF PASSING *

2002

DIVISION/GRADE/CLASS *

1ST CLASS

PERCENTAGE * (DO NOT PUT '%' SYMBOL)

80

REMARKS

NA

Update Close

***If you don't find the appropriate data regarding your qualification in the dropdown, mail us with subject: "Request to incorporate qualification data" with proof (scanned certificate/result etc.)

Percentage (convert to % from CGPA if reqd.)

Remarks (if Any)

Action

80 NA EDIT

50 EDIT

50 EDIT

Previous 1 Next

Activate Windows
Go to Settings to activate Windows.
PROCEED

8) Input 'OTHER DETAILS' correctly in the registration window:



Public Service Commission
West Bengal

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Hi, TEST USER ▾

DASH BOARD / ACADEMIC DETAILS / OTHER DETAILS

INDICATE GROUP(S) YOU LIKE TO COMPETE FOR (CONSULT "ADVERTISEMENT")

☒ Group A

☒ Group B

☒ Group C

☒ Group D

MENTION OPTIONAL SUBJECT (FOR CANDIDATES APPLYING FOR GR.-A AND/OR GR.-B) (CONSULT "SCHEME AND SYLLABUS")

02-HINDI

DO YOU CLAIM RELAXATION IN HEIGHT?

DO YOU CLAIM RELAXATION IN HEIGHT IF YOU BELONG TO RACES SUCH AS GORKHAS, GARWALIS, ASSAMESE ETC.? *

NO

MENTION YOUR HEIGHT IN C.M. ACCURATELY (FOR CANDIDATE INTENDING TO BE CONSIDERED FOR GROUP 'B' SERVICE)

MENTION YOUR HEIGHT IN C.M. ACCURATELY * (DO NOT WRITE CENTIMETRE OR CM IN TEXT-BOX)

150

(IN CENTIMETRES)

MENTION YOUR AREA OF MERITORIOUS SPORTSPERSON

MERITORIOUS SPORTSPERSON *

YES

FIELD OF SPORTS *

Select Sports

AREA OF REPRESENTATION *

Select Area

COMPETENT AUTHORITY NAME *

Activate Windows
Select Competent Authority
Go to Settings to activate Windows.

MENTION DETAILS OF YOUR PHOTO ID (THIS ID PROOF IS TO BE PRODUCED AT THE TIME OF EXAMINATION)

PUBLIC SERVICE COMMISSION, WEST BENGAL

MENTION DETAILS OF YOUR PHOTO ID (THIS ID PROOF IS TO BE PRODUCED AT THE TIME OF EXAMINATION)

TYPE OF PHOTO ID *

Passport

PHOTO ID NO. *

12345678

ISSUING AUTHORITY *

it dept

STATE YOUR CHOICE OF LANGUAGE IN COMPULSORY PAPER-I OF MAIN EXAMINATION

LANGUAGE *

HINDI

WHETHER YOU ARE A PERSON FROM ANY HILL SUB-DIVISION OF DARJEELING DISTRICT (VIZ. DARJEELING SADAR, MIRIK AND KURSEONG)KALIMPONG DISTRICT (VIZ. KALIMPONG SADAR).

WHETHER YOU BELONG TO THE DISTRICT MENTIONED? *

NO

CHOICE OF EXAMINATION CENTER

CENTER CHOICE *

BARASAT

Disclaimer :- Allocation of Venue will be as per the discretion of PSC,WB.

MENTION IF YOU HAVE OBTAINED/SHALL OBTAIN "APPENDIX-I" ON OR BEFORE THE CLOSING DATE FOR "EDIT WINDOW" IN CASE, YOU ARE A PERSON WITH BENCHMARK DISABILITY HAVING LIMITATION IN WRITING INCLUDING THAT OF SPEED[CONSULT "PROVISIONS REGARDING P.W.D. CANDIDATES" IN THE ADVTJ]? *

Yes

No

WHETHER YOU BELONG TO CREAMY/NON-CREAMY LAYER? *

Creamy layer

Non-creamy layer

9) Once done, click 'Save and Continue':

LANGUAGE *

HINDI

WHETHER YOU ARE A PERSON FROM ANY HILL SUB-DIVISION OF DARJEELING DISTRICT (VIZ. DARJEELING SADAR, MIRIK AND KURSEONG)KALIMPONG DISTRICT (VIZ. KALIMPONG SADAR).

WHETHER YOU BELONG TO THE DISTRICT MENTIONED? *

NO

CHOICE OF EXAMINATION CENTER

CENTER CHOICE *

BARASAT

Disclaimer :- Allocation of Venue will be as per the discretion of PSC,WB.

MENTION IF YOU HAVE OBTAINED/SHALL OBTAIN "APPENDIX-I" ON OR BEFORE THE CLOSING DATE FOR "EDIT WINDOW" IN CASE, YOU ARE A PERSON WITH BENCHMARK DISABILITY HAVING LIMITATION IN WRITING INCLUDING THAT OF SPEED[CONSULT "PROVISIONS REGARDING P.W.D. CANDIDATES" IN THE ADVTJ]? *

Yes

No

WHETHER YOU BELONG TO CREAMY/NON-CREAMY LAYER? *

Creamy layer

Non-creamy layer

ANY OTHER INFORMATION

ANY OTHER INFORMATION:

This Is Test

Save and Continue

Activate Windows

PUBLIC SERVICE COMMISSION, WEST BENGAL

10) Click 'OK' on the pop-up window:

LANGUAGE * HINDI

Are you sure you want to Save?

OK **Cancel**

WHETHER YOU ARE A PERSON FROM ANY HILL SUB-DIVISION OF DARJEELING DISTRICT (VIZ. DARJEELING SADAR, MIRIK AND KURSEONG)KALIMONG DISTRICT (VIZ. KALIMPONG SADAR).

WHETHER YOU BELONG TO THE DISTRICT MENTIONED? * NO

CHOICE OF EXAMINATION CENTER

CENTER CHOICE * BARASAT

Disclaimer :- Allocation of Venue will be as per the discretion of PSC,WB.

MENTION IF YOU HAVE OBTAINED/SHALL OBTAIN "APPENDIX-I" ON OR BEFORE THE CLOSING DATE FOR "EDIT WINDOW" IN CASE, YOU ARE A PERSON WITH BENCHMARK DISABILITY HAVING LIMITATION IN WRITING INCLUDING THAT OF SPEED[CONSULT "PROVISIONS REGARDING P.W.D. CANDIDATES" IN THE ADVT.]? * Yes No

WHETHER YOU BELONG TO CREAMY/NON-CREAMY LAYER? * Creamy layer Non-creamy layer

ANY OTHER INFORMATION

ANY OTHER INFORMATION: This Is Test

Save and Continue
Activate Windows
Go to Settings to activate Windows.

11) Check if the details provided by you are correct:



Public Service Commission
West Bengal

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Hi, TEST USER ▾

PUBLIC SERVICE COMMISSION, WEST BENGAL
161-A, S. P. MUKHERJEE ROAD, KOLKATA - 700 026

APPLICATION FOR : (ADVT. NO. 01/2023) WEST BENGAL CIVIL SERVICE (EXECUTIVE) ETC. EXAMINATION, 2023, (ADVT 01/2023)

NAME OF THE POST : WEST BENGAL CIVIL SERVICE (EXECUTIVE) ETC.

REGISTRATION NO: 2300726076

Enrollment no : WBPSC220623124

Candidate Name : TEST USER

Father's Name : TEST FATHER

Mothers's Name : TEST MOTHER

Place of Birth : kolkata

State Your Mother tongue : HINDI

Date of Birth : 02 February, 1990

Sex : Male

Nationality : By Birth

Card image cap

Physically Challenged : Cerebral Palsy

Do You Need Scribe? NO

Email id: ABC@GMAIL.COM

Phone No: 9999999999

Were you debarred previously by the Commission from appearing at any examination/selection ? : No

Meritorious Sportsperson : No

Race Name :

Activate Windows
Go to Settings to activate Windows.

PUBLIC SERVICE COMMISSION, WEST BENGAL

12) Select the checkboxes, if applicable, and click 'Submit the Application'. Once this button is clicked, no further changes will be allowed.

Mention if you have obtained/shall obtain "APPENDIX-I" on or before the closing date for "Edit Window" in case, you are a person with Benchmark Disability having limitation in writing including that of speed[Consult "Provisions regarding P.W.D. candidates" in the Advt.]? : Yes		
Whether you belong to Creamy/Non-creamy layer ? : Creamy layer		
Any Other Information : This Is Test		
Center Preference		
Whether you are a person from any hill sub-division of darjeeling district (viz. Darjeeling sadar, mirik and Kurseong)/K Kalimpong district (viz. Kalimpong sadar) : : NO		
Center Name : BARASAT		
You have applied for group A , B , C , D and chose HINDI (02) as an optional paper		
Mention details of your Photo ID :		
Type of Photo ID : Passport	Photo ID No : 12345678	Issuing Authority : it dept
I solemnly declare that (a) all statements made in this application are true, complete and correct (b) Original documents will be produced on demand and (c) I agree to take this examination on the condition that the Commission may cancel my candidature if at any stage I am found ineligible for admission to the examination. I have obtained all my certificates (Qualification, Experience and/or Caste) within the date of submission of my application.		
<input type="checkbox"/> I have informed the Head of my Office or Department in writing that I am applying for this examination (Please click the box if you are in service of Govt. or Local or Statutory Body). <input type="checkbox"/> I agree that all the information provided here, are correct according to my knowledge.		
← Back to My Application		Submit the Application →

13) Once done, click 'OK'


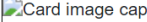
Whether you belong to Creamy/Non-creamy layer ? : Creamy layer	Are you sure you want to Submit the Application, Once you submit cannot change the details?
Any Other Information : This Is Test	<input type="button" value="OK"/> <input type="button" value="Cancel"/>
Center Preference	
Whether you are a person from any hill sub-division of darjeeling district (viz. Darjeeling sadar, mirik and Kurseong)/K Kalimpong district (viz. Kalimpong sadar) : : NO	
Center Name : BARASAT	
You have applied for group A , B , C , D and chose HINDI (02) as an optional paper	
Mention details of your Photo ID :	
Type of Photo ID : Passport	Photo ID No : 12345678 Issuing Authority : it dept
I solemnly declare that (a) all statements made in this application are true, complete and correct (b) Original documents will be produced on demand and (c) I agree to take this examination on the condition that the Commission may cancel my candidature if at any stage I am found ineligible for admission to the examination. I have obtained all my certificates (Qualification, Experience and/or Caste) within the date of submission of my application.	
<input checked="" type="checkbox"/> I have informed the Head of my Office or Department in writing that I am applying for this examination (Please click the box if you are in service of Govt. or Local or Statutory Body). <input checked="" type="checkbox"/> I agree that all the information provided here, are correct according to my knowledge.	
← Back to My Application	Submit the Application →

SIGNATURE UPLOADED BY THE CANDIDATE

CARD IMAGE CAP

PUBLIC SERVICE COMMISSION, WEST BENGAL

14) Finally take a print out or save a copy of the edited application by clicking on the 'Print the form' button.

Center Name : BARASAT
Mention if you have obtained/shall obtain "APPENDIX-I" on or before the closing date for "Edit Window" in case, you are a person with Benchmark Disability having limitation in writing including that of speed[Consult "Provisions regarding PwBD candidates" in the Advt.]: Yes
Whether you belong to Creamy/Non-creamy layer ? : Creamy layer
Any Other Information : This Is Test
You have applied for group A , B , C , D and chose HINDI (02) as an optional paper
<p>I solemnly declare that (a) all statements made in this application are true, complete and correct (b) Original documents will be produced on demand and (c) I agree to take this examination on the condition that the Commission may cancel my candidature if at any stage I am found ineligible for admission to the examination. I have obtained all my certificates within the date of submission of my application.</p> <p><input checked="" type="checkbox"/> I have informed the Head of my Office or Department in writing that I am applying for this examination (Please click the box if you are in service of Govt. or Local or Statutory Body).</p> <p><input checked="" type="checkbox"/> I agree that all the information provided here, are correct according to my knowledge.</p> <p>Print the form </p> <p>Back to DashBoard</p>
Form submitted on :- 28 April, 2023 Edited and finally submitted on :- 28 April, 2023
Signature uploaded by the candidate : 

Activate Windows
Go to Settings to activate Windows.

